



Benefits Office

Human Resources

The University of Texas at Brownsville and Texas Southmost College

Benefits Summary for New Employees

The University of Texas at Brownsville offers a comprehensive benefits package designed to protect you and your family from catastrophic health care expenses while offering benefit choices and flexibility. You can obtain detailed information about your benefits, including plan certificates and provider listings, online at www.utsystem.edu/eqi or <http://www.utb.edu/ba/hr/benefits>.

UT provides eligible employees with a Basic Coverage Package **on the 1st of the month following the date of hire**. You may select Optional Coverage for you and your eligible dependents within 31 days of hire.

BASIC COVERAGE PACKAGE (1 st of month following date of hire)	OPTIONAL COVERAGE (within 31 days of hire)
<ul style="list-style-type: none"> • Medical Coverage with Pharmacy Benefit • \$10,000 Basic Life Insurance • \$10,000 Basic Accidental Death & Dismemberment (AD&D) Insurance <p>PLEASE NOTE: If you are a <i>full-time</i> employee, UT will pay 100% of your premium for the Basic Coverage Package, and up to 50% of the premium for your dependents medical coverage.</p>	<ul style="list-style-type: none"> • Dental Coverage • Vision Coverage • Supplemental Life & Accidental Death & Dismemberment Insurance • Short Term Disability • Long Term Disability • Long Term Care Insurance • Health Care Reimbursement Account • Dependent Day Care Reimbursement Account

BENEFITS ORIENTATION

Be sure to READ all of the materials in your benefits packet and attend a Benefits Orientation meeting to be fully informed of your options. **To attend a meeting, please send an email to benefits@utb.edu**. To view specific dates, times and locations of meetings, go to the Benefits Office Homepage: www.utb.edu/ba/hr/benefits and select Calendar of Events.

BENEFITS ENROLLMENT

Enrollment must occur **within 31 days of hire or a change in family status**. If you do not enroll within the first 31 days of employment, you must wait until the next Annual Enrollment Period in July to make any changes to your benefits unless you have a qualifying change in status during the year. Refer to Page 6 in your *2008-2009 Group Benefits Handbook for Employees* for more information about Status Changes. **To sign up for your benefits, please schedule an appointment with a Human Resources Benefits Counselor** by calling Human Resources at 882-8205.

For more information, please contact Christina Logan at 882-8809, Tonie Castaneda at 882-7530 or send an email to Benefits@utb.edu.