



**Early College Access Center**

Dual Enrollment Program

**THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE**

301 Mexico Blvd. ▪ Suite D-2 ▪ Brownsville, Texas 78520 ▪ Phone (956) 882-4136 ▪ Fax (956) 882-4229

**Student Guidelines for the  
Dual Enrollment Program**

- I. College Students Status** – Students enrolled in the dual enrollment program ARE college students. College credit and high school credit will be earned at the same time. You are working toward completion of coursework that will be on your college transcript. This is a **permanent, official college record** that will strongly influence future financial aid and college/university application submissions, etc. It is very important that you understand how the final grade in this course can affect your future. **Withdrawing from the class past the deadline OR failing the class will affect your future college financial aid and your future college academic status. Do not enroll in this course if you are not committed to staying in the course, studying and passing the course/s.**
  
- II. Withdrawing/dropping a dual enrollment course** – Should it become necessary to drop a dual enrollment course, the student is required to submit a signed withdrawal/drop form. Remember, all dual enrollment students ARE college students and are required to follow all UTB/TSC guidelines. No exceptions.
  
- III. Class schedule/Attendance** – Classes begin promptly at the scheduled time. It is the student’s responsibility to adhere to this time frame. Being punctual and attending your class/es enhances scholastic performance.
  
- IV. Books, Supplies, and Equipment** – If you are issued books and/or equipment, they are not to be used for any other activity, except for class-related assignments. The student is responsible for the proper care of applicable books and/or equipment as well as their return. **Charges will be assessed for lost books/equipment.**
  
- V. Students moving/leaving the high school** – If a student fails to withdraw according to the college withdraw/drop dates and guidelines and and/or does not complete their dual enrollment course at the college, they will be given an “F” at the college. Therefore, if you are aware of any situation that may interfere with your ability to complete the college semester, you should not enroll in the dual enrollment course. It is recommended that you enroll in a course for high school credit.
  
- VI. Additional Information** – Additional information including drop dates, financial aid status and academic status, can be obtained from UTB catalogs and/or their official website: [www.utb.edu](http://www.utb.edu).

I have read and understand the information given to me. Please use a pen.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date